

**2025 WHITLEY COUNTY, KENTUCKY**  
**Reconciliation of Occupational License Fee Withheld**

WCOCC TAX #	FED ID# OR SS#	YEAR ENDED
		2025

**YOU MUST FILE THIS  
 FORM IF YOU PAID  
 WHITLEY COUNTY WAGES  
 DURING YEAR ENDED 12 / 31 / 2025  
 DUE 02 / 28 / 2026**

MAIL FORM TO:  
 WHITLEY COUNTY  
 OCCUPATIONAL TAX  
 P.O. BOX 268  
 WILLIAMSBURG KY 40769

	COLUMN A	COLUMN B	COLUMN C
	TOTAL GROSS PAYROLL PAID FOR CALENDAR YEAR 2024	TOTAL PAYROLL PAID TO EMPLOYEES WORKING IN WHITLEY COUNTY FOR THE CALENDAR YEAR ENDED 2025	PAYMENT DUE EACH QUARTER BASED ON THE AMOUNT OF PAYROLL LISTED IN COLUMN B (1% OF COLUMN B)
QUARTER ENDED 03-31-25			\$
QUARTER ENDED 06-30-25			\$
QUARTER ENDED 09-30-25			\$
QUARTER ENDED 12-31-25			\$
	<u>TOTAL PAYROLL</u>	<u>TOTAL WHITLEY COUNTY PAYROLL</u>	<u>TOTAL</u>
		LINE 1. Total Tax Withheld per W2's	\$
		LINE 2. Tax not Withheld but paid by Employer	\$
	<u>Number of Employees And/Or W2's Attached</u>	LINE 3. Total Lines 1. and 2.	\$
		LINE 4. Over (Under) payment	\$

YOU MUST INCLUDE AN EMPLOYEE LISTING OR COPIES OF W-2'S AND W-3

**HOW TO RECONCILE YOUR PAYROLL AND WITHHOLDINGS**

Enter total gross payroll before any deductions in Column A. Enter in Column B.

Whitley County Payroll. Gross payroll includes wages, salaries, commissions, or any other form of remuneration paid or payable by an employer for services performed by an employee, which are required to be reported for federal income tax purposes and adjusted by INCLUDING any amounts contributed by an employee to any retirement, profit sharing, or deferred compensation plan, which are deferred for federal income tax purposes under a salary reduction agreement or similar arrangement, including but not limited to salary reduction arrangements under Section 401(a), 401(k), 402(e)403(a),403(b), 408, 414(h), or 457 of the Internal Revenue Code; and INCLUDE any amounts contributed by an employee to any welfare benefit, fringe benefit, or other benefit plan made by salary reduction or other payment which permits employees to elect to reduce federal taxable compensation under the Internal Revenue Code, including but not limited to Sections 125 and 132 if the Internal Revenue Code.

Column C -Enter the tax paid each quarter to Whitley County. DO NOT INCLUDE PENALTY OR INTEREST.

Total Columns A, B, and C. Enter the total tax withheld per the listing or the WHITLEY COUNTY TAX Withheld per the W2's on line 1. If for some reason an employer paid the tax but did not withhold the tax, add that amount and enter on Line 2. Add that amount and enter on Line 2. Add Lines 1. and 2. and enter total on Line 3. Subtract Line 3 from the total of Column C and enter over or underpayment on Line 4.

**LISTING MUST INCLUDE THE FOLLOWING INFORMATION**

EMPLOYEE NAME ADDRESS AND SOCIAL SECURITY #	GROSS WAGES	WHITLEY COUNTY WAGES	LICENSE FEE WITHHELD
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YOU MAY USE YOUR OWN LISTING FORM OR USE THE BACK OF THIS FORM